

2026 AVC VC Rider 抜粋

主催者提供資料のオリジナルは英文であり、日本語翻訳で本来のニュアンスが抜け落ちる可能性があるため英文オリジナルのまま提示を行います。なお、提出締切日等が記載されていますが、それは考慮しなくて構いません。

10. LOGISTICS

Local Host is responsible for all ground transportation, accommodations, and catering for the following:

Function	Max #	Arrival Day	Departure Day	Type of Room
Team Delegations and Accompanying Referee	21 pax per team **	D-2**	D+1*	9 twin and 3 single rooms
AVC Officials	10	D-4*	D+1*	Single Room
VW Event Operations / E&E	5	D-4*	D+1*	Single room
VW Content / Media OPS	5	D-4*	D+1*	Single room
VBTV	5	D-4*	D+1*	Single room
VW Broadcast Servicing & Production	8	D-4*	D+1*	Single room
VW Brand / Sponsorship	2	D-4*	D+1*	Single room
VW FOP Service Providers	5	D-4*	D+1*	Single room

Above chart includes approx. numbers and is subject to final confirmation.

** It should be noted that Team Delegations tend to travel with larger delegations than 20 people, and arrive earlier to the Event location on a case by case basis. Therefore, Local Hosts should consider additional rooms for extra Team Delegation members, and should also proactively contact with the Teams to confirm arrival dates.

*Local Host responsibility to accommodate event participants starts on the day of arrival at standard hotel check in time (around 2pm) with lunch, and ends on the day of departure at standard hotel check out time (around 11am) with breakfast. Example: if the first match day of the event is June 3rd, accommodation costs of Team Delegations will be covered by the Local Host as of 2pm on June 1st, starting with lunch.

These estimations do not include event staff hired by the Local Host that might need accommodation.

10.1. ENTRY VISAS

Upon request, the Local Host shall supply an official invitation letter, extended entry visa assistance and documentation to support obtaining working permit to the

requesting participant.

The arrangement of the physical visa and working permit required for a participant is his/her full responsibility and so as any costs associated to the passport or entry visa or working permit administration process.

10.2. GROUND TRANSPORTATION

The Local Host will hire a licensed transportation company to provide ground transportation services and the coordination of it. Dedicated buses of a minimum capacity of 50 passengers are required for every participant team. Mini vans, SUVs, 12 passenger vehicle or minibuses are acceptable for the rest of stakeholders. Shuttle service or dedicated vehicles to be provided for AVC Officials, Volleyball World Representatives, AVC and Volleyball World Staff, VIP guests (if applicable), AVC and Volleyball World Commercial Affiliates (if applicable).

Ground Transportation plan must guarantee transport from:

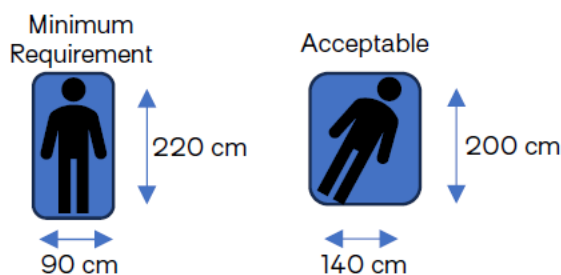
- o Airport/Train Station to Hotel to Airport/Train Station
- o Hotel to Venue to Hotel
- o Hotel to Training Court and / or Gym to Hotel
- o Venue to Training Court and / or Gym to Venue
- o Venue/Hotel to Hospital to Venue/Hotel in case of medical emergency

Greeters must be made available to welcome the Event participants at the airport upon arrival.

Transportation plan to be submitted to VW for approval no later than 60 days prior to event.

10.3. HOTELS

- o Minimum 4-star hotels should be considered. At least two best matching hotel options need to be submitted for evaluation of VW.
- o The Local Host must provide each Team Delegation with three single and nine twin rooms for a maximum of twenty one (21) people (14 players and 6 Team Officials and 1 accompanying referee).
- o Rooms provided to the players from different teams must be in similar standards including size of the room.
- o Minimum required bed size is 90x220cm. However, if 220cm long beds are not available at the accommodation, 140x200cm beds are also acceptable, so the athletes can sleep diagonally. Alternatively, bed extensions can also be provided to meet the required bed length. Please see hereafter a visual explanation;



- o Minimum room size acceptable is 20 m².
- o Hotel location: max. 20 minutes' drive from the venue.
- o Preference to be given to international chain hotels (IHG, Radisson, Hyatt, Hilton, Starwood, Accor, etc.) with previous experience accommodating sport teams or big groups.
- o Extensively refurbished within past 5 years.
- o At least 70% of positive reviews on Google, TripAdvisor, Booking.com.
- o 24/7 Reception with English speaking staff able to perform fast group check in and resolve issues.
- o If possible exclusive use of the hotel gym if it fulfils the requirements as per "APPENDIX E – AVC VC Rider - Competition Court, Training Court and Fitness Gym Technical Equipment List".
- o The Local Host shall ensure the Team Hotel(s) provides a minimum of three (3) rooms for every six (6) Team Delegations for meeting and video analysis, equipped with a projector screen, which every Team Delegation can use at least once a day for one and a half hours.
- o Swimming pool would be a plus.
- o Secured 24/7 parking.
- o Secured pick up / drop off area for teams' buses and event shuttles.
- o Each hosted person must have an individual internet access of at least min 10 to 20 Mbps.
- o One meeting room shall be available at the Officials' Hotel for AVC/VW needs throughout the whole period of the competition in the city. The meeting room might need to be equipped with a projector screen or a TV screen, printer, etc. All the details of equipment and usage needed for this room shall be communicated by VW.
- o The Local Host shall ensure that the hotel(s) provide bottled water in all rooms and meeting rooms: 2 bottles of 0,5L per person per day in rooms and 1 bottle of 0,5L per person per day in meeting rooms free of charge.
- o Room service should be available 24h.

VW requires Local Hosts to use the same hotel for teams and the rest of the stakeholders to facilitate and centralize the logistics (transportation, catering, etc.) of the event.

Additional services

- o Hotel needs to guarantee laundry service within 24 hours.
- o Free luggage delivery in rooms.
- o 24/7 luggage storage room.
- o May require an event information desk in lobby area.
- o Concierge service.

Financial policy

- o If changes are communicated 48 hours prior to the arrival date, free of charge cancellation policy to apply. Later cancellations to be charged at 100%.
 - o A deposit of max. 50 USD (or equivalent local currency) can be required per room.
 - o Any damages need to be claimed by directly the respective party within 24 hours.
- Hotels plan to be submitted to VW for approval no later than 120 days prior to event.

10.4. CATERING

General

- Catering is provided to all Team Delegations, AVC Officials and Referees, Event Staff, AVC Representatives, VW Representatives, VW Service Providers and Volunteers.
- Breakfast must be served at the hotel for all stakeholders.
- Lunch and dinner should be ideally served at the hotel. Due to the event schedule, any stakeholder who cannot eat lunch and/or dinner at the hotel must be provided with a hot equivalent meal at the competition venue.
- Buffet is preferred for all meals.
- Meals shall be based on good quality and should consider different dietary options (halal, kosher, vegetarian, gluten free, lactose free).
- A variety of fresh vegetables (cooked and raw) and salad ingredients shall be served at all meals.
- Menus should feature mainly internationally recognised dishes and not focus on local cuisine only. Vary the buffet choices from one day to another.
- For menu examples, please see “APPENDIX I – AVC VC Rider – Menu Examples”.
- Several drink options to be available during every meal.

- All key allergens shall be identified in clear labelling (nuts, lactose, gluten, shellfish, fish, etc.) in English. All individual diets shall be respected, upon individuals' requests. Take away containers must be available for all meals.
- All dishes meant to be kept cold shall be served on a bed of ice or other cooling instrument. All dishes meant to be served hot shall be served hot with the aid of sterno warmed chafing dishes, electric soup warmers, etc. All drinks and beverages should be kept in refrigerators or ice filled coolers.
- Hazard analysis and critical control points (HACCP) standards to be respected.

Meals at the Competition Venue

- The on-site catering can be a buffet service.
- The working hours of the catering service will depend on the match schedule of each host city and number of people eating on site.
- Lunch/dinner takeaway hot meal boxes solution must be foreseen for the set up phase and if staff, officials and providers finish their shifts outside of the catering working hours.
- Officials&Referees and Staff must have snacks available in the office, such as fresh fruits, drinks, granola bars, coffee, milk (upon request), salty snacks. Coffee machine/kettle with coffee capsules and teabags to be available on site.

Teams' Snacks

- Teams must be provided with a daily snack, during the training and competition days, as per APPENDIX I – AVC VC Rider – Menu Examples”.

Catering Miscellaneous

- 10 bottles of still water per person per day shall be provided at the Competition Venues and in the Training Halls.

VW encourages all Local Hosts to carefully build a catering plan to find efficient ways of servicing all stakeholders and avoid food waste. Some examples include collecting orders from all teams for snacks rather than pre-ordering the quantity for the entire delegation, providing meal vouchers for AVC/VW Officials and Staff at the venue instead of ordering dishes without consulting, etc.

Catering plan and menus to be submitted to VW Event Operations Department and AVC Medical Department for approval no later than 60 days prior to event.

10.5. MISC

I. Laundry

- o Event will need daily access to a laundry (wash and fold) service for each Team Delegation and AVC/VW Officials, Staff and Representatives as

follows:

§ For each Team Delegation per day/per person only for Players: 4 sports equipment/items only on match days.

§ All AVC/VW Officials, Staff and Representatives (as listed under Section 10. Logistics): 2 items per day/per person, starting as of 2 days prior to first match day.

o Any personal laundry of Team Delegation members can be included but will be paid for by individual.

II. Towel

o The Local Host is required to provide each athlete with one fresh towel (maximum size 100 x 50 cm) for every training session and match.

o May be provided at the hotel or at the training/competition venue.

III. Ice

o Min 30kg of ice per day/per Team will be required:

o All 30kg at the Venue, but ice baskets/bags to be provided (to carry ice to the Hotel)

o 15kg at the Venue & 15kg at the Hotel

IV. Rate Card

o Local Host to submit a Rate Card that outlines the cost of full board accommodation (including daily 3 meals and a snack, daily laundry, ground transportation, access to the competition and training venues) in case the participating Teams have extra members in their delegation or arrive earlier than the designated arrival day.

Rate card must be submitted to VW Event Operations Department 120 days prior to the start of the event.

V. Runners – tbc if needed

o 1 x local dedicated English-speaking runner with a minivan for VW Team while onsite to be available on site.

AVC Rider – Appendix E – Competition Court, Training Court and Fitness Gym Technical Equipment List

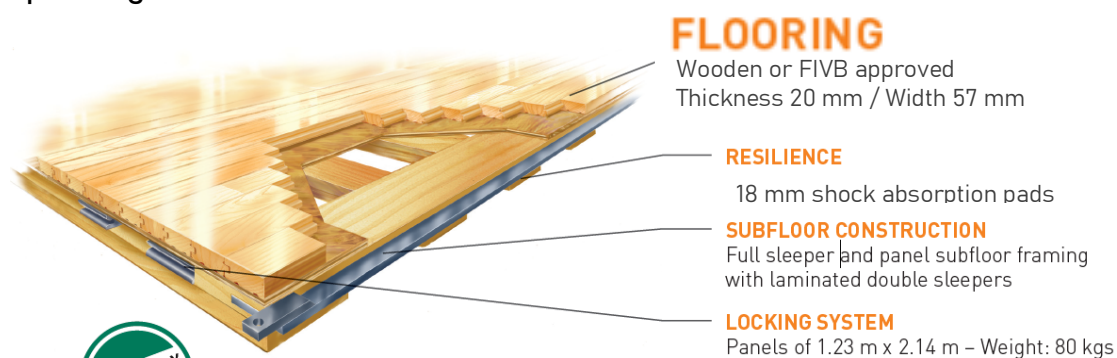
1. COMPETITION VENUE

1.1 Competition Hall and Sport Equipment

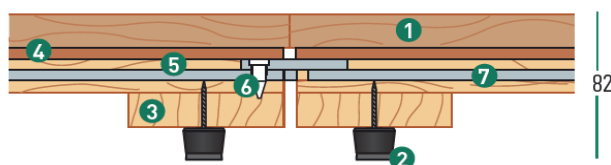
Technical Aspects and Sport Equipment	Requirement
Area free of obstacles	35 x 24 meters
Light Intensity 1 m above floor	2000 lux
Height of free space	min 12.5 meters
Free Zone	
→ Sidelines	5 m
→ End lines	6.5 m
Homologated synthetic floor cover	Gerflor AVC Specific
Technical Table & seats	1 table & 5 seats
Ice machine	Mandatory with a minimum capacity of 15kg/team/day
Match balls - MIKASA V200W	10 new balls per match
Pre-match warm-up balls - MIKASA V200W	At least 20 balls per team
Ball Carriers - MIKASA	6
Ball weight and measuring device	1
Ball pressure gauge	1
Ball circumference device	1
Ball hand pump & needles	1
Ball pump – electronic	1
Net (45 mm ² mesh) - SENOH	1
Net antennae - SENOH	1 pair
Posts - SENOH	1 pair
Pads - SENOH	1 pair
Pads covers - SENOH	1 pair
Referee chair - SENOH	1
Net measuring rod – 2.5 m long	1
Manual scoreboard – Technical Table	1
Team Benches	2
Team Bench Buzzers – Mid Rally Challenge	2
Electricity connection available at team benches	2 outlets at each bench
Internet connection available at team benches	2 LAN cables at each bench
Towels for floor moppers	30
Stools for ball retrievers and floor moppers	10

Thermometer	1
Hygrometer	1
Luxometer	1
Line-up & Libero sheets (backup)	min 4 copies per match (with 5 sets)
Subfloor	Requirement
Flooring	Wooden or FIVB approved Min thickness 20 mm / width 57 mm
Flat and even surface for the complete area free of obstacles	Required
Resilience	Min 18 mm shock absorption pads
Subfloor construction	Full sleeper and panel subfloor framing with laminated double sleepers
Locking system	Panels of 1.23 m x 2.14 m – Weight: 80 kgs
Performance	Shock absorption > 50% Vertical deformation < 5 mm Ball bounce > 90% Abrasion resistance < 0.08 g Impact resistance > 8 N/m Indentation resistance < 0.5 mm Resistance to fire Resistance to wear

Example Images



- 1 Wooden strips (20 mm x 57)
- 2 Resilient Pads (18 mm)
- 3 Laminated (19 mm x 89 mm) Sleeper
- 4 Subfloor (7 mm)
- 5 Full Subfloor Frame
- 6 Quick Pin
- 7 Continuous Steel Tongue



82

Reserve Equipment	Requirement
Net (45 mm ² mesh) - SENOH	1
Net antennae - SENOH	1 pair
Posts - SENOH	1 pair
Post padding - SENOH	1 pair
Net measuring rod – 2.5 m long	1
Libero replacement jackets (in case of injury)	2
Line tape – white colour and Gerflor color	1 roll
Manual scoreboards (to replace electronic scoreboard in case of breakdown)	1 pair
Long mop	1
Seating Allocations	Requirement
VCS Operators' working position <i>*to be inspected together with the FIVB Referee Coach (if any) and the VW Event Supervisor</i>	<p>4m x 3m space:</p> <ul style="list-style-type: none"> • With direct sight of the entire court and 1st ref within 50m of the court • With tables & chairs for 4 people • Air-conditioned if in a closed space • No obstruction to view of court – fan seating
Team Statisticians' working position	<p>Located in the tribune behind the service line. (not allowed on the Field of Play) Number of seats available: 2 for teams playing and 1 for non-playing teams. incl. power supply for laptops and printer. 2 stream cables provided.</p>
Team Video Camera area	Min 6m x 2.5m
Local VIS Manager	Same location as for Team Statisticians, incl. power supply for laptops and printer 2 seats for the Local VIS Manager.

1.2 Game Technology

Field of Play Technology	Requirement
Referee communication system - with 6 headphones (Vokkero Elite recommended) and option to connect to competition venue PA system	1 set

Video Challenge System	<ul style="list-style-type: none"> • 15 cameras on the field of play surrounding the Playing Area • 12 cameras on upper tiers of stadium • 8 desktop PCs • Cabling
Team Tablets by Official Scoring Provider	1 per team, next to the team's benches
Printer and laptops for E-Scoresheet and Officials Statistics	1 printer and 2 laptops, plus: <ul style="list-style-type: none"> • power and USB cables • printer paper and supplies
Serve Clock Monitors	Integrated into the LED panels in each corner of the FoP
Electronic Scoreboard	Requirement
Number	Minimum 2 required – 4 recommended
Type of display system used	VolleyStation
Live TV Feed and Scoreboard	Separate Boards Recommended if 4 screens available
Name of the participating teams	Mandatory
Service indicator	Mandatory
Time-outs granted per team	Mandatory
Substitutions made by each team	Mandatory
Score of current set	Mandatory
Score of previous set(s)	Mandatory
Challenges remaining	Mandatory

1.3 Changing Rooms

Teams' Changing Rooms	Requirement
Number	4
Dimension	30 m ²
Showers	4
Massage table	1
Toilets	3
Lockers	15
Chairs and benches	20
A/C - Adjustable Temperature	Yes
Ice Machine	mandatory
International Referees' Changing Room	Requirement
Number	1 per gender
Dimension	20 m ²
Showers	2 per room

Toilets	1 per room
A/C - Adjustable Temperature	Yes
Lockers	6 per room
Tables and chairs	1 table + 5 chairs per room
Referee Lounge	
Requirement	
Dimension	24 m ²
Coffee tables with comfortable chairs	1 table + 8 chairs
Air-condition	Mandatory
Catering	Mandatory
NTO's Changing Room	
Requirement	
Number	1 per gender
Dimension	20 m ²
Toilets	1 per room
Lockers	5 per room
Chairs and benches	5 per room
Ball Retrievers & Moppers' Changing Rooms	
Requirement	
Number	1 (both genders)
Dimension	20 m ²
Showers	1
Toilets	1
Chairs and benches	5

1.4 Working Rooms

FIVB/VW Office	
Requirement	
Dimension	30 m ²
Coffee tables with comfortable chairs	3 tables + 12 chairs
Air-conditioning	Mandatory
Catering	Mandatory
Laser printer	1
Wi-Fi connection	Mandatory
Local Organizer Operations Office	
Requirement	
Dimension	50 m ²
Coffee tables with comfortable chairs	Sufficient number of working tables and chairs
Air-condition	Mandatory
Laser printer & high-speed photocopier	1
Wi-Fi connection	Mandatory

1.5. Warm-Up Court (mandatory if only 3hrs between matches)

Warm-Up Court	Requirement
Access to the playing court	Direct
Total number of warm-up courts	2
Halls or with separations	2
Flooring	Taraflex (Gerflor recommended)
Height of free space	min 7 meters
Free of obstacles	24 x 15 m
Lighting	Min 500 lux
Heating	mandatory
Air conditioning	mandatory
Communication device with playing court	mandatory
Balls - MIKASA V200W	20 balls per team
Ball carriers - Mikasa	4
Posts, nets, antennae	FIVB Homologated
Net measuring rod – 2.5 m long	1

1.6 Warm-Up Areas (mandatory if only 3hrs between matches and no warm-up court is used)

Warm-Up Area (per team)	Requirement
Number	2
Area	80 - 100 m ²
Height	> 4m
Flooring	Taraflex, synthetic flooring, sports floor, wooden/parquet
Lighting	Min 500 lux
Climate controlled zone	Individually or part of a larger space
Location and orientation	Physical separation between the two areas or acceptable distance
Stretching mats	10 per team
Mikasa V200W	20 balls per team
Water	Available
Distance from the competition court	< 100m

2. TRAINING VENUE

2.1. Technical and Sport Equipment

Technical Aspects and Sport Equipment	Requirement
Area free of obstacles	34 m x 19 m
Playing area	18 m x 9 m
Height free of obstacles	min 10 meters
Floor	Gerflor taraflex
Under flooring	wooden beams with non-slip paint or absorbent material
Lighting	Min 500 lux
Heating	mandatory
Air conditioning	mandatory
Posts, nets, antennae	FIVB Homologated
Match balls - MIKASA V200W	40 balls available per training session
Ball carriers - Mikasa	2
Net measuring rod - 2.5 m long	1
Ice machine	1
First aid room	At each Training Hall
Distance from the Teams' Hotel	No more than 15-minute drive away

2.2. Teams Changing Rooms

Changing Rooms	Requirement
Number	2
Lockers	15
Benches/chairs	15
Massage table	1
Showers	4
Toilets	2

3. FITNESS GYM

Technical Aspects	Requirement
Size	Ideally 400 m ² if not exclusive to teams. Should allow all 14 players to be able to train comfortably simultaneously.
Warm-Up/Stretch/Core area	Adequate space to be provided
Location	At the training or competition venue, or at a facility located no further than 15 driving minutes from the hotel, or volleyball venues.
Equipment	Requirement
Squat racks w/ Olympic barbell at each rack	4
Weights to accompany squat racks (4x25kg/rack, 4x20kg/rack, 2x10kg/rack, 2x5kg/rack, 2x2.5kg/rack)	2 sets
Barbell collars (2/rack, 2/platform)	1 set
Dumbbells (ranging from 2.5kg/5lbs - 45kg/90lbs in 2.5kg/5lb increments)	1 full set
Bench press	2
Adjustable benches	2
Medicine balls (ranging from 3kg-10kg (in 1 kg increments))	1 full set
Adjustable height cable/pulley system	2
Lat pulldown machine	2
Seated row machine	2
Leg press	2
Prone leg curl machine	2
Seated leg extension machine	2
Spin bikes	5
Treadmills	2
Elliptical machines	2
Smith machine	2
Pull-up bar	2
Box jump	4
Floor mats	20
Swiss ball	4
Kettlebell (ranging from 6kg - 20kg)	1 full set
Pvc or wood stick (1m50cm long)	5
Trap bar	2

AVC Rider – APPENDIX I – Menu Examples

Examples of dishes that are or are not suitable to provide:

SUITABLE	NOT SUITABLE
Baked potato, potato wedges, mashed potato, boiled potato	French fries, potato chips
Pasta with Bolognese, Napoli / tomato based or pesto-based sauces, lasagne	Pasta alfredo, carbonara and creamy sauces, macaroni & cheese, spätzle
Baked, roast, grilled or pan-fried veal / steak / chicken / fish.	Schnitzel, deep fried chicken, battered and deep-fried fish, sausages / bratwurst, carp, fish with head still attached or bones
Stir fries, stews with fat skimmed off, mild curries, shepherd's pie	Highly spicy foods
Rice (white or brown), quinoa, couscous, tacos, tortilla wraps	Risotto made with cream
Broths, soups with vegetables, legumes	Cream based soups
Lightly cooked vegetables (at least 2 different types) plus salad ingredients (leafy greens, tomato, cucumber, grated carrot, beetroot for example). Premade salads with dressing on the side or low-fat dressing. All vegetables washed in purified water.	Heavily dressed salads with full fat dressings, deep fried vegetables, over-cooked vegetables
Sliced cheese, lean cold cut meats, canned tuna, cold hard-boiled eggs (all for making sandwiches)	Salami, pastrami
Fruit strudels, custard, fresh fruit, canned fruit in juice	Tiramisu, cream, cakes with heavy cream

Team Delegations Menus Templates

BREAKFAST:	LUNCH:	DINNER:
At least two egg choices from: omelette with cheese, scrambled eggs, eggs fried with vegetable oil, boiled or poached eggs	At least two vegetable choices	At least three vegetable choices
At least two meat choices from: turkey or other sausage, bacon, ham	Salad with dressings on the side	Salad with dressings on the side
Oatmeal, brown sugar and raisins to add	At least one soup	At least one soup
At least two types of unsweetened cereal with milk	At least two meat choices (preferably different choices from those offered for dinner)	At least two meat choices (preferably different choices than those offered for lunch)
Potatoes fried in vegetable oil	Sliced cheese, cold cuts, bread or rolls	At least one pasta/lasagne
At least two bread options such as toast, biscuits, rolls	At least one sandwich choice	At least two bread/roll choices
Sliced cheese, cold cuts	At least one wrap choice	At least one stir fry or mild curry or shepherd's pie
Yogurt with fruit	At least one choice from rice, quinoa couscous, noodles	At least one choice from: rice, quinoa, couscous, noodles
At least three fresh fruits and/or melons	At least one potato choice	At least one potato choice
	At least two fresh fruit choices	At least two fresh fruit choices
	At least two dessert choices	At least two dessert choices

*All menus to be approved by the FIVB Medical Department prior to the Event. Special dietary requirements must be taken into consideration when the menus are planned, which means that gluten free and vegan options must be included in the menu.

** Bananas are usually the fruit preference of most players. It would be highly appreciated if it could be available as one of the fruit options.

*** Water stations with fresh fruit juices for all meals.

**** Add food labels in English for each dish (breakfast, lunch, dinner). Must also clearly identify if any allergens.

Team Snacks

Snack	Amount (per person)	Suitable products Examples
Sandwich	1 x 150g	Bread, lean cold cut meats (e.g. ham, turkey, chicken), tuna, salmon, sliced cheese, cream cheese, eggs, butter, fresh vegetables, salad
Cake	1 small & simple one	
Fresh fruits	3 (Preferably different ones)	Banana, apple, orange, any seasonal fruits (strawberries, melon)
Granola bar	1	
Yogurt	1	Low fat with fruits
Juice	1 x 250ml pack	
Coffee with/without milk or tea (upon request)	1	
Milk (upon request)	1	